support letter template



Hey Individual's Name,

INTRO

I'm sending you this letter (old school!) to share with you how excited I am about an opportunity I have coming up. I have been given the opportunity to go on a mission trip to *Country Name* this summer, and I would love for you to partner with me!

TRIP DESCRIPTION

I will be traveling with *Organization Name to City Name, Country Name, from This Date-This Date.*

WHAT YOU WILL BE DOING

[Sample description] While we are there we will be working alongside the local community to complete a water project. We will be installing water pipes to provide clean drinking water to a local schoolhouse. This will be an incredible step forward for the school! After this project is completed, students will no longer have to leave school in the middle of the day to fetch water.

HOW THEY CAN HELP

Here's the honest truth: I cannot travel to *Country Name* without the financial and prayer support of a community. It would be unrealistic to attempt to fund this trip on my own, and it would be arrogant not to ask for prayer, since I will be serving in a way that I've never had to before. That's why I'm inviting you to partner with me.

WHAT THEIR SUPPORT WILL DO

Together, we can both be a small part of what God is doing to uplift the community in *City Name*, *Country name*, especially in the lives of the students at the schoolhouse [Sample description].

OUTRO

Please let me know if you have any questions about the trip or how you can partner with me. Thanks for reading!

Your friend.

My Name My Phone Number My Email Address

HOW YOU CAN PARTNER WITH ME

FINANCIAL SUPPORT

If you feel led to give financially, you can do so online or by mail. My goal is to raise \$0,000 by This Date.

ONLINE

(YOUR FUNDRAISING LINK)

MAIL CHECKS TO:

1234 My Street Address, Awesome City, GA 30004

PRAYER SUPPORT

If you feel led to support through prayer, I would love for you to pray for these three areas during our trip:

- That our team would stay healthy and safe.
- That our efforts would have a lasting impact in the community.
- That God would use this trip to do immeasurably more than we could ask or predict for this community and His Kingdom.

Hey Teri,

I'm sending you this letter (old school!) to share with you how excited I am about an opportunity I have coming up. I have been given the opportunity to go on a mission trip to the Dominican Republic this summer, and I would love for you to partner with me!

I will be traveling with Cross Point Church and GO Ministries to Santiagom Dominican Republic

While we are there we will be working alongside the local community to participate in a children's VBS, work on improvement projects in a local church, and participate in a children's feeding program. This particular community is called Brisas, and many Haitians make there home there. This trip will provide an incredible step forward for Brisas and the work of GO Ministries as a whole! We are praying that we leave the pastors and local leaders feeling empowered, and the children knowing a little bit more about the God who created them!

Here's the honest truth: I cannot travel to the DR without the financial and prayer support of a community. It would be unrealistic to attempt to fund this trip on my own, and it would be arrogant not to ask for prayer, since I will be serving in a way that I've never had to before. That's why I'm inviting you to partner with me.

Together, we can both be a small part of what God is doing to uplift the country of the Dominican Republic, specifically Santiago and Brisas.

Please let me know if you have any questions about the trip or how you can partner with me. Thanks for reading!

Your friend,

Jeff Ford 615-298-4422 jeff@crosspoint.tv

HOW YOU CAN PARTNER WITH ME

FINANCIAL SUPPORT

If you feel led to give financially, you can do so online or by mail. My goal is to raise \$2,050 by February 21.

ONLINE

Global.crosspoint.tv

MAIL CHECKS TO:

299 Cowan Street Nashville, TN 37213

PRAYER SUPPORT

If you feel led to support through prayer, I would love for you to pray for these three areas during our trip:

- That our team would stay healthy and safe.
- That our efforts would have a lasting impact in the community.
- That God would use this trip to do immeasurably more than we could ask or predict for this community and His Kingdom.

BONUS TIPS

The problem with support letters is that they are a little outdated. When was the last time you communicated with your friends and family by writing a letter (and weren't asking for money)? It's still great to send out support letters, but don't assume that once your letters are in the mail, your job is done.

After you send out your letters, it's time to get social. Email a copy of your letter to friends and family, post about it on social media, and perhaps even start a blog or Facebook group. Awareness creates support. The more people that are made aware of your trip, the more support you will receive.